



## **Private Dining Policy Contract**

### **Menu and Guest Count**

- Customized menus are available and should be finalized two weeks prior to the event. Adjustments to the guest count must be made no later than three days before the event. Please note that charges may apply for last-minute changes.

### **Seating Capacity/Decor**

- Our private dining room accommodates various group sizes up to 56 for plated diners or up to 52 for a buffet style event. We can tailor the setup to meet your specific needs, ensuring a comfortable and intimate experience. Any additional arrangements, such as décor, etc., that is not provided by The Giambancos Italian Grill should be discussed and approved by management prior to the event. We do not allow confetti or glitter and ask that nothing be taped, tacked, or nailed to any surface. A \$150 cleaning charge will be added to the bill for any unauthorized decorations. Table linens can be added for an additional charge.

### **Food and Beverage Minimums**

- We do not charge a rental fee for our private dining room. Instead, a food and beverage minimum is applied, which varies depending on the day and season. This allows flexibility for our guests to enjoy a customized experience. Outside food and beverages are not permitted, with the exception of a professionally prepared special occasion cake. Our menu offers a wide range of options to suit your event.

Tuesday-Thursday \$750  
Friday-Saturday \$1,200  
Sunday \$1,000

Food and beverage minimums do not include tax, gratuity, or any other fees. Host is fully responsible for the minimum and any other accrued charges. If the minimum is not met, the difference will be added to the bill as "room rental".

### **Booking and Accessibility**

- Bookings are made on a first come first serve basis and are reserved once a deposit is received along with completion of this contract. We recommend securing your date early to ensure availability. Extended hours are possible with prior arrangement. There is a two and a half hour time limit for the room. Time can be extended as long as there are no other events planned for that day.

### **Deposits and Cancellations**

- A non-refundable and non-transferable deposit of \$500 is required to secure your reservation. If cancellation occurs within 14 days of the event, the host will be charged the minimum plus tax and gratuity.

### **Payment/Gratuity**

- One bill will be presented and must be paid in full at the conclusion of the event. The \$500 deposit will be put towards your bill and the person executing the contract is responsible for any bills left unpaid by the conclusion of the event. A 20% gratuity will be added to the bill or bills if there are multiple checks for your event. Menu and prices subject to change without notice.

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